How to guide - Enrol your BYO iOS device.

Intune is a secure mobile management system that allows you to use school Wi-Fi, emails, learning applications and websites on personal devices.

These instructions are for **versions 12.2+** of iOS. You may find some of the screens look different to the ones provided here if you have an older version of iOS or there are changes made to Intune.

If the installation fails at any time, please re-open the Intune app and try again.

Please note: If you have any problems with installing Intune or using it afterwards, please contact your school for assistance.

Step 1. Renaming your iOS device

Rename your device to make it easier to identify you in the school network.
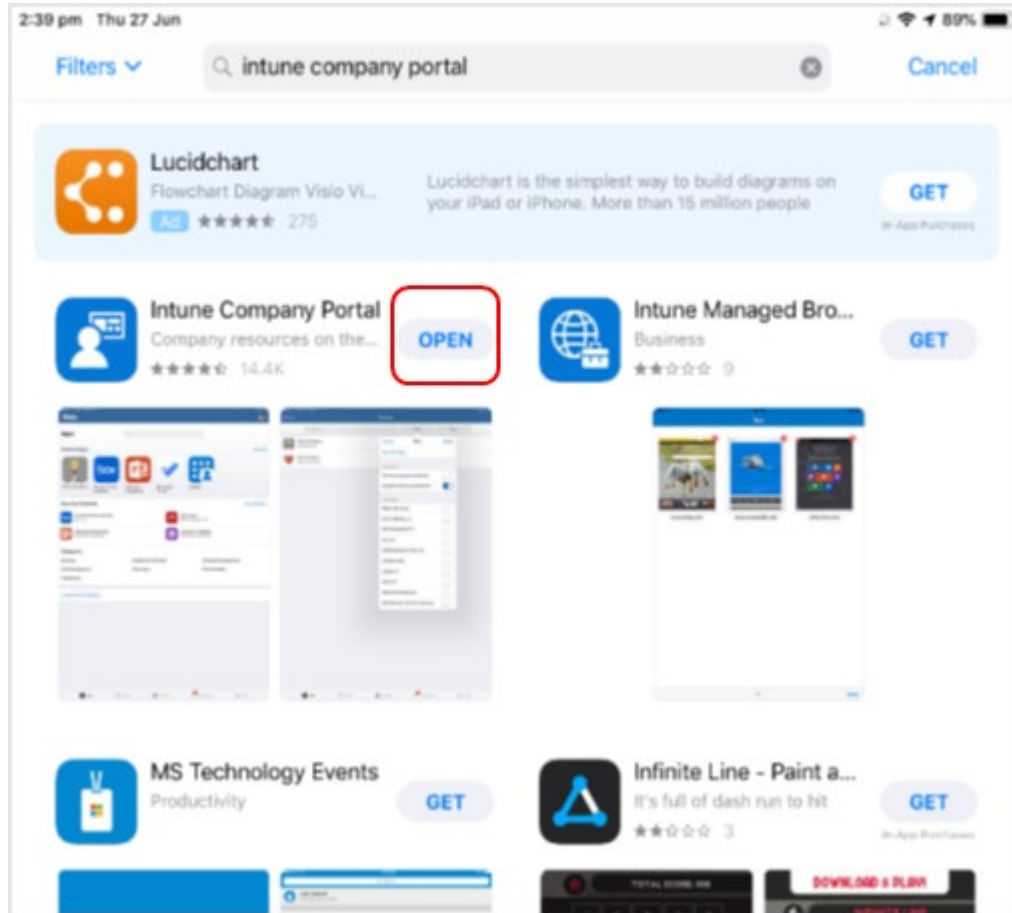
1. Click **Settings** > **General** > **About**.
2. Click **Name**.
3. Enter a new name which will be **your MIS Logon name** (eg. jxsmit75) and click **Done**.

Enrol your BYO iOS device

Step 2. Install Intune

a. To start, connect to the internet, select the App Store icon and search 'Intune'. Then select Get or the download icon.

Enrol your BYO iOS device
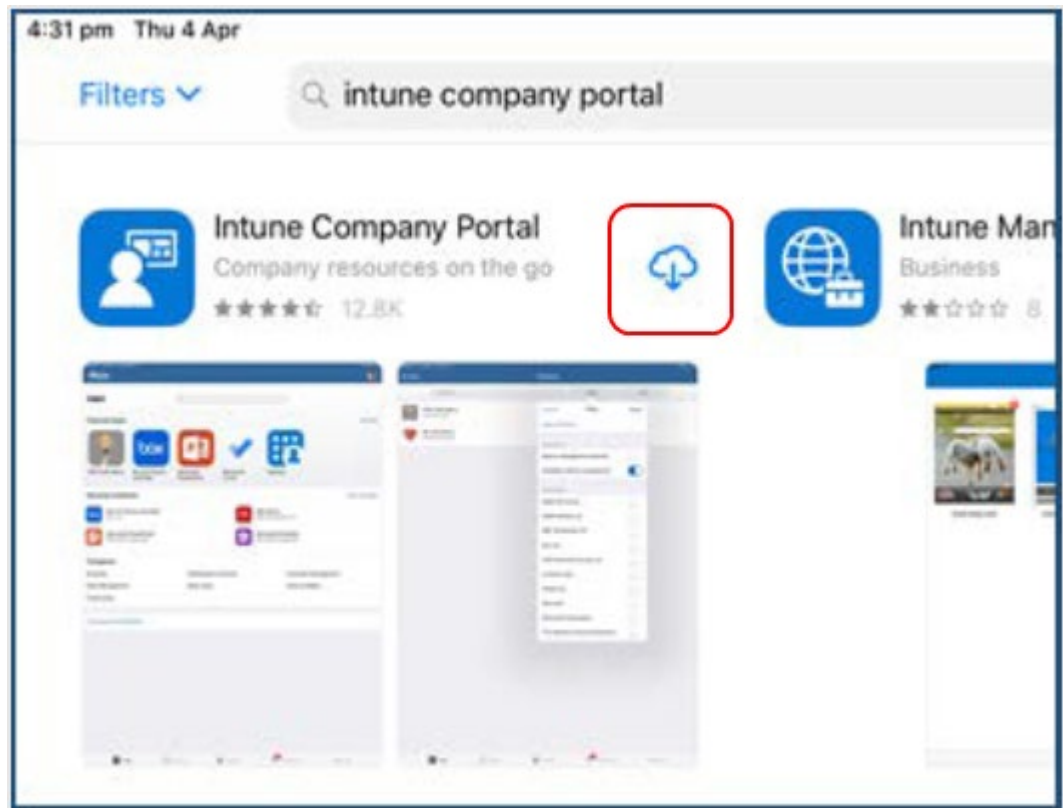
b. Please select **Open** to open the Company Portal.

c. Sign in to Intune with the @eq.edu.au email address you were supplied by your school and select **Next** to continue.
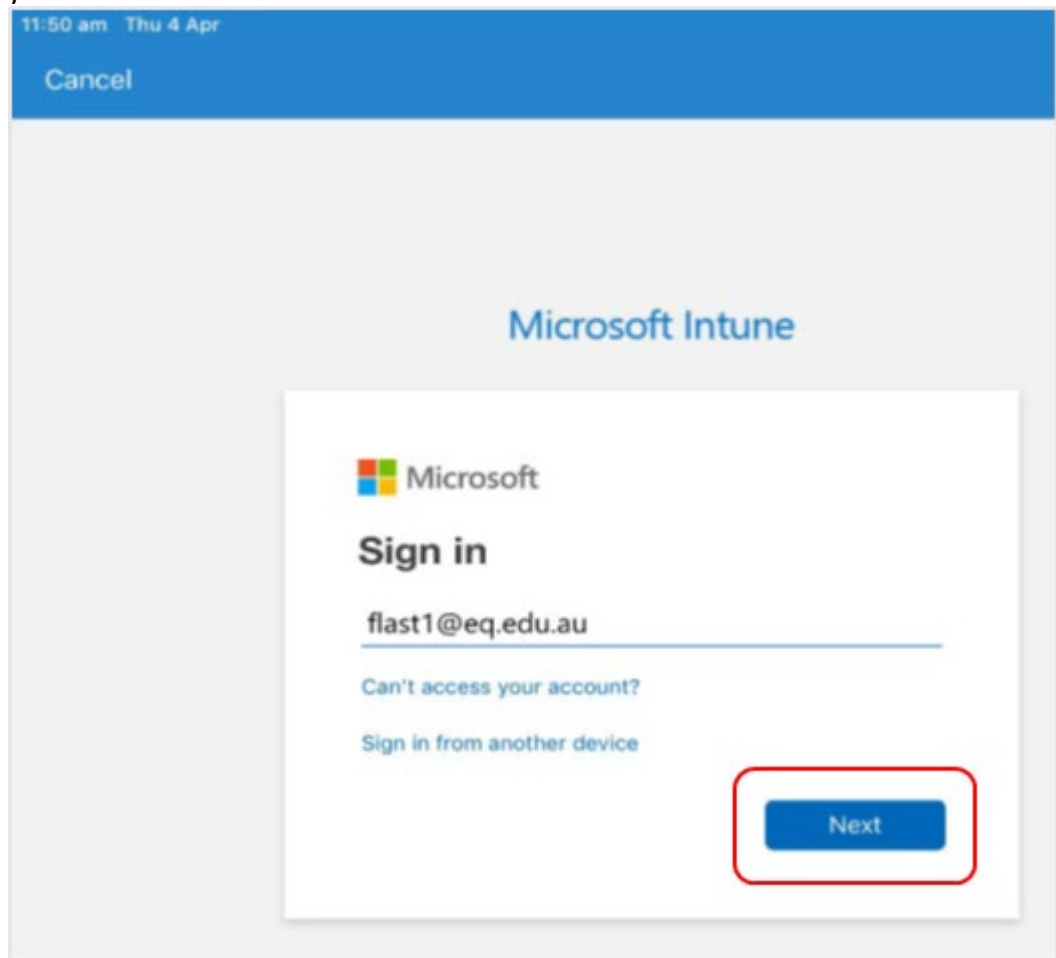
d. *The username should appear in the Username field.* Enter the school password you were supplied and accept the terms and conditions, then select **Sign in**.

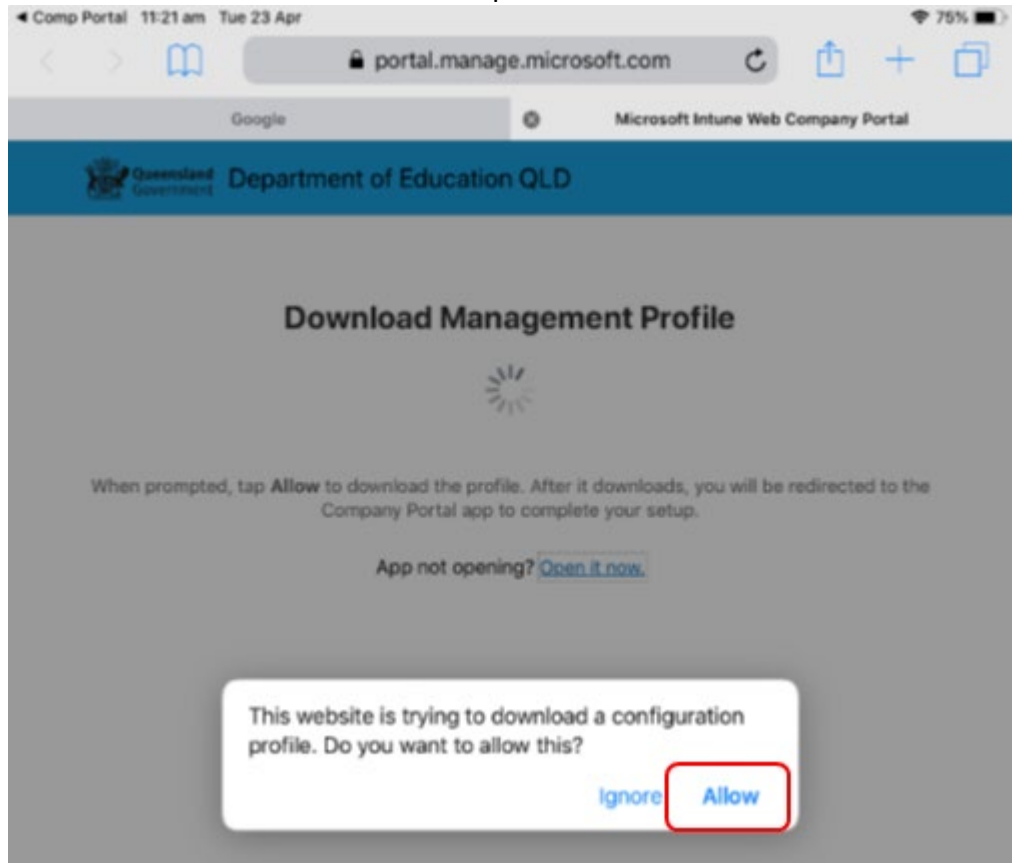e. Next, we will install the Intune Comp Portal app.
   Please select **Begin**.
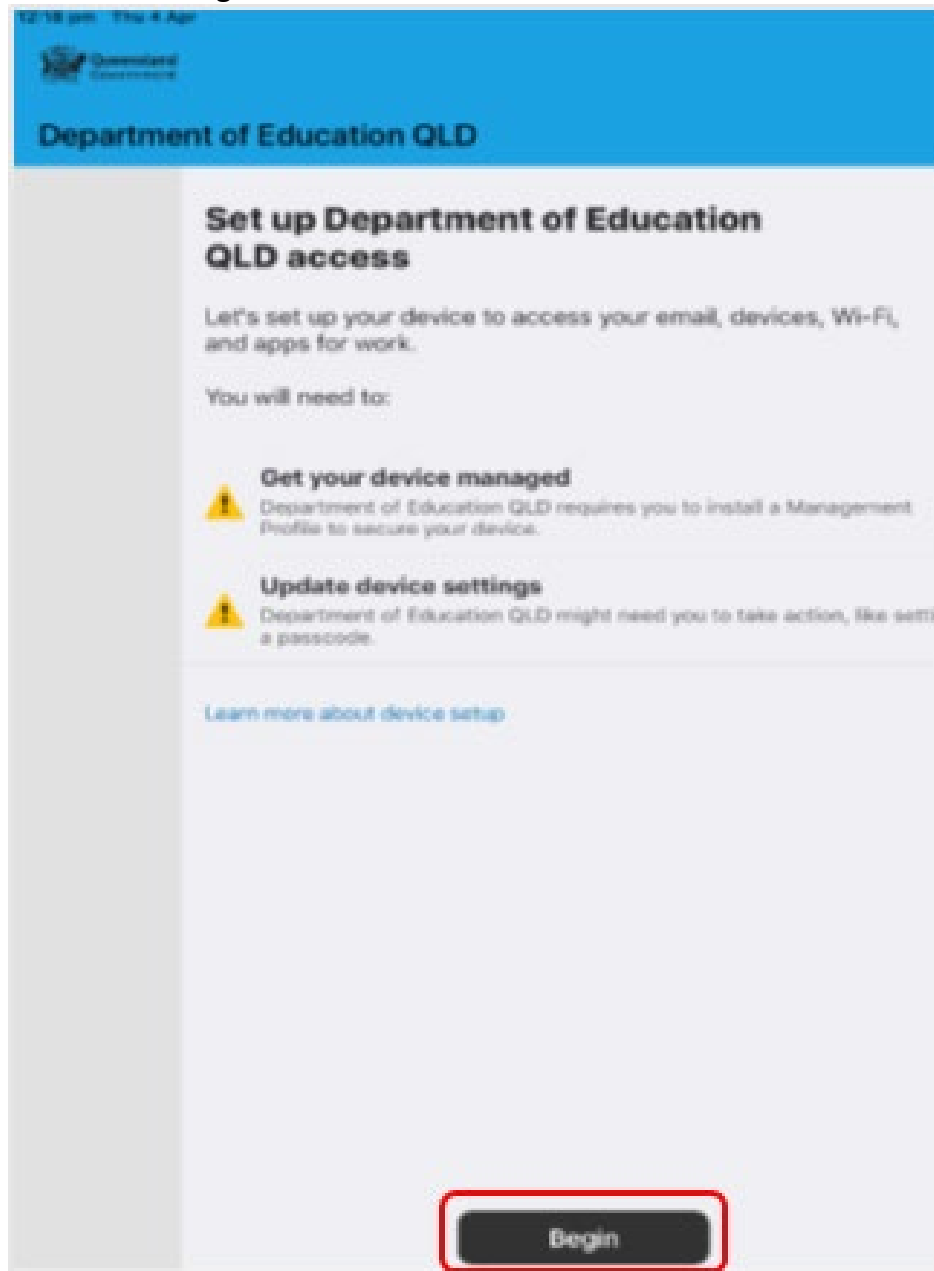
f. This explains what your school IT administrator can and cannot see on your iPad. Please select **Continue**.
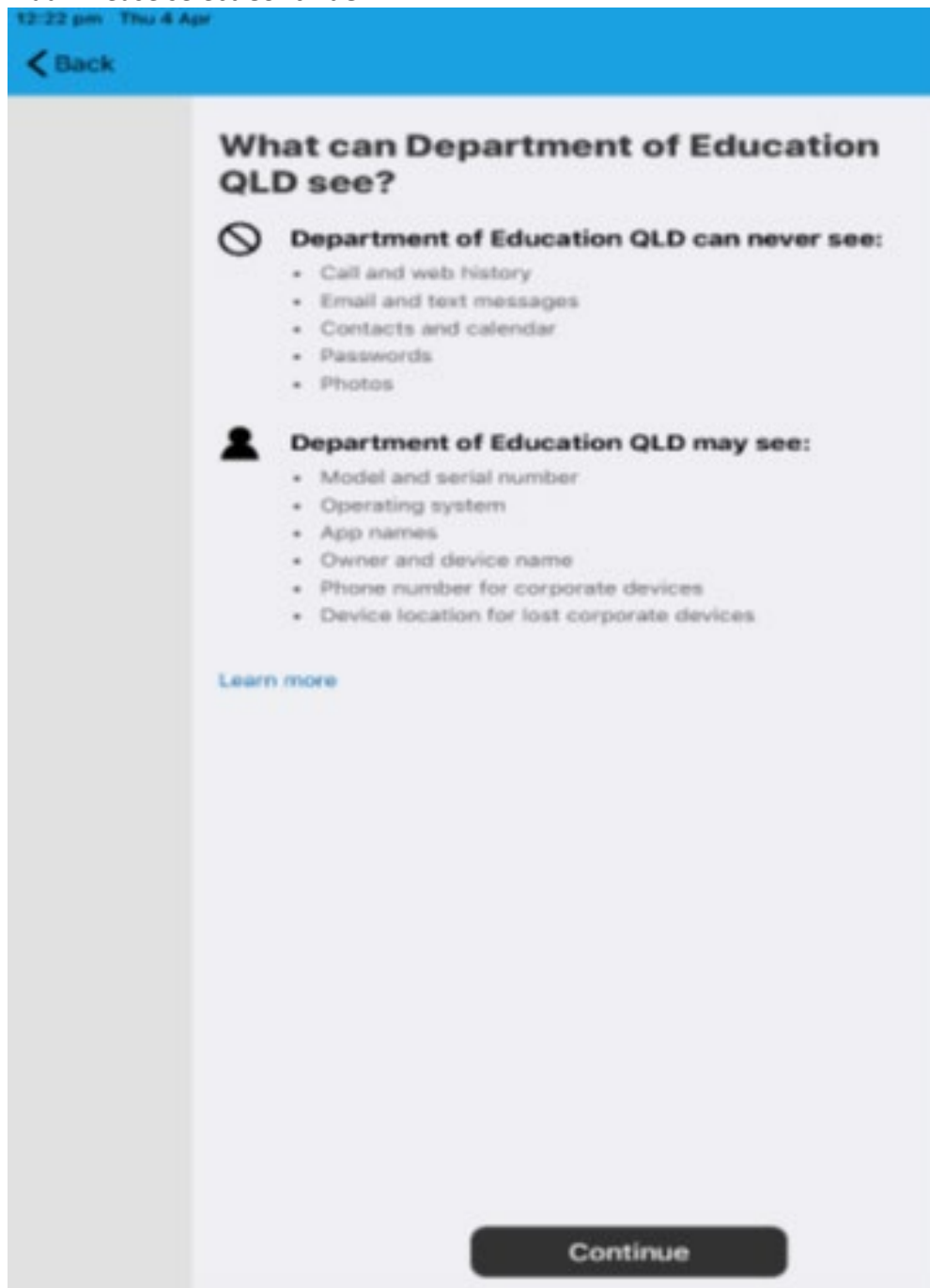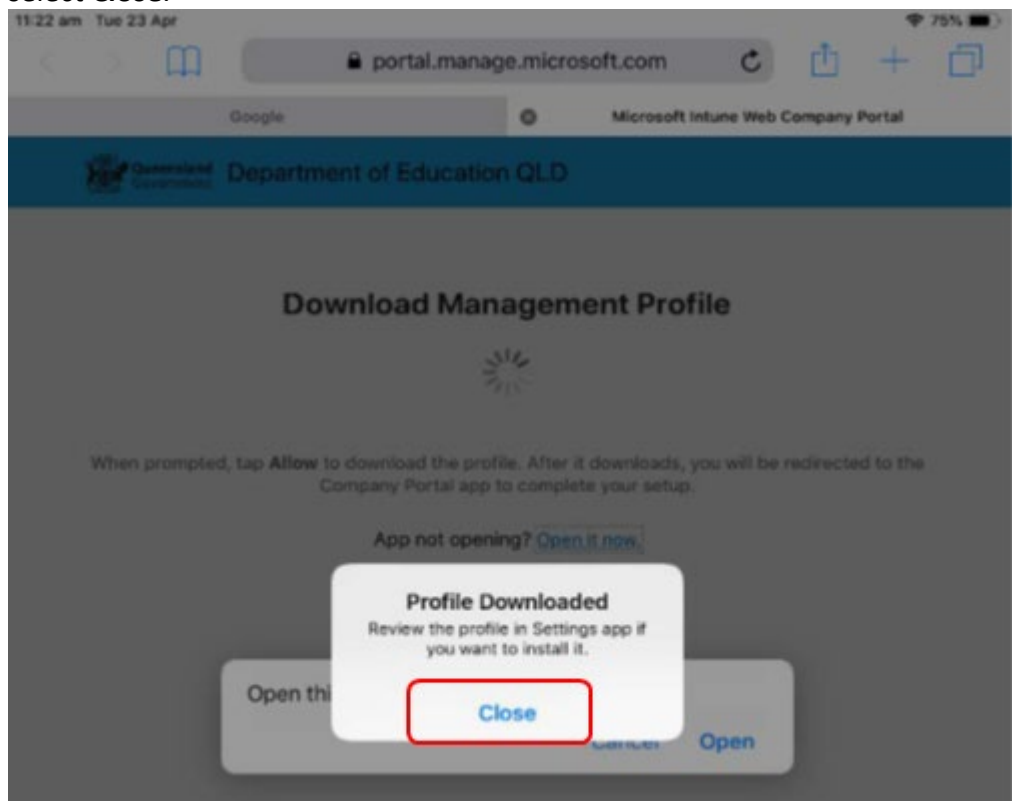
g. This screen outlines further steps.
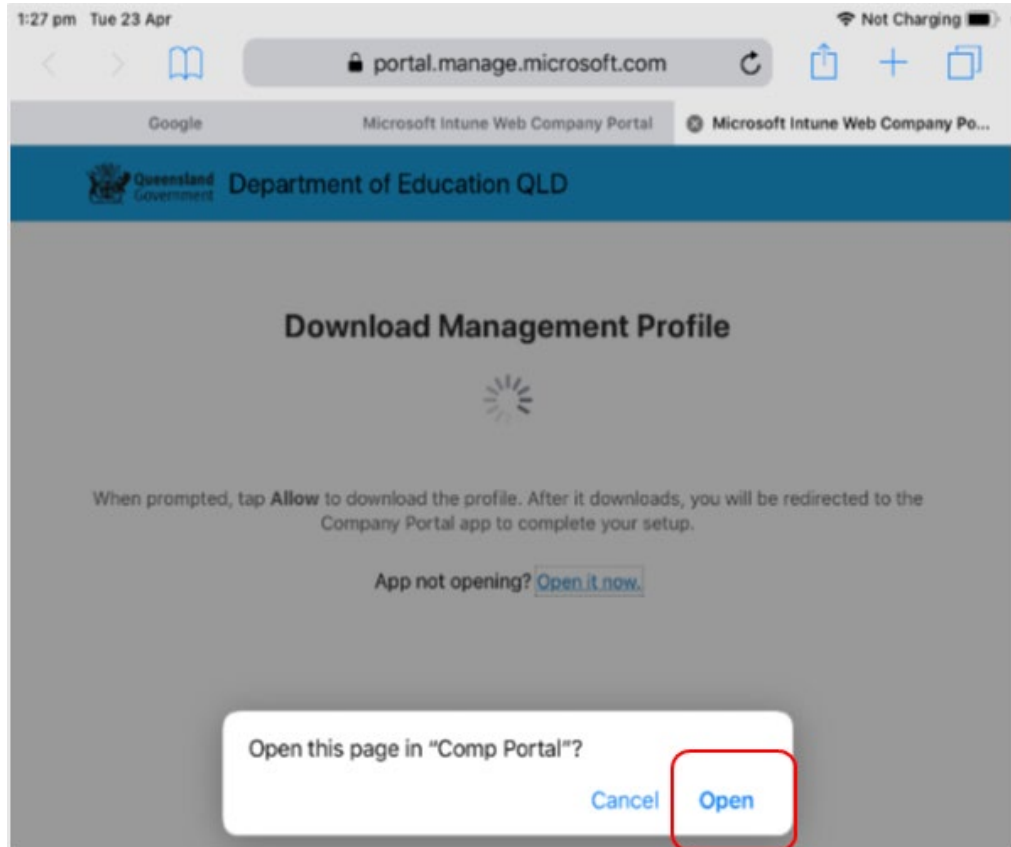   Please select **Continue** to continue the installation.

Enrol your BYO iOS device

h. Select **Allow** to download the Intune profile.

i. Your Intune profile has now been downloaded and can be closed. Please select **Close**.

Enrol your BYO iOS device

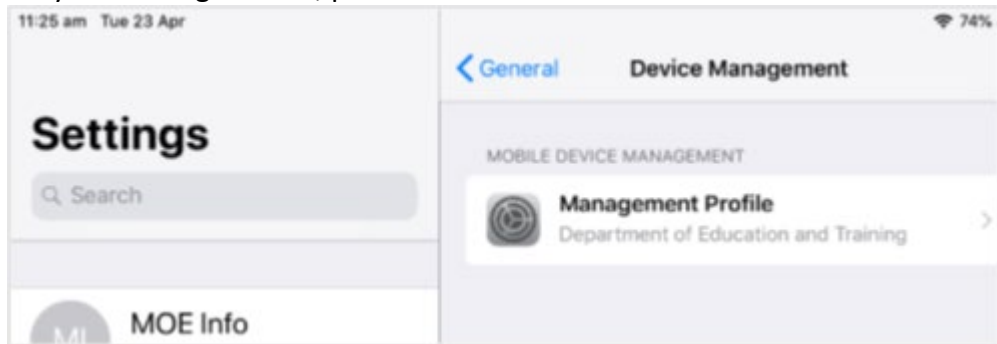j. Please select Open. Select Allow to download the Intune profile.
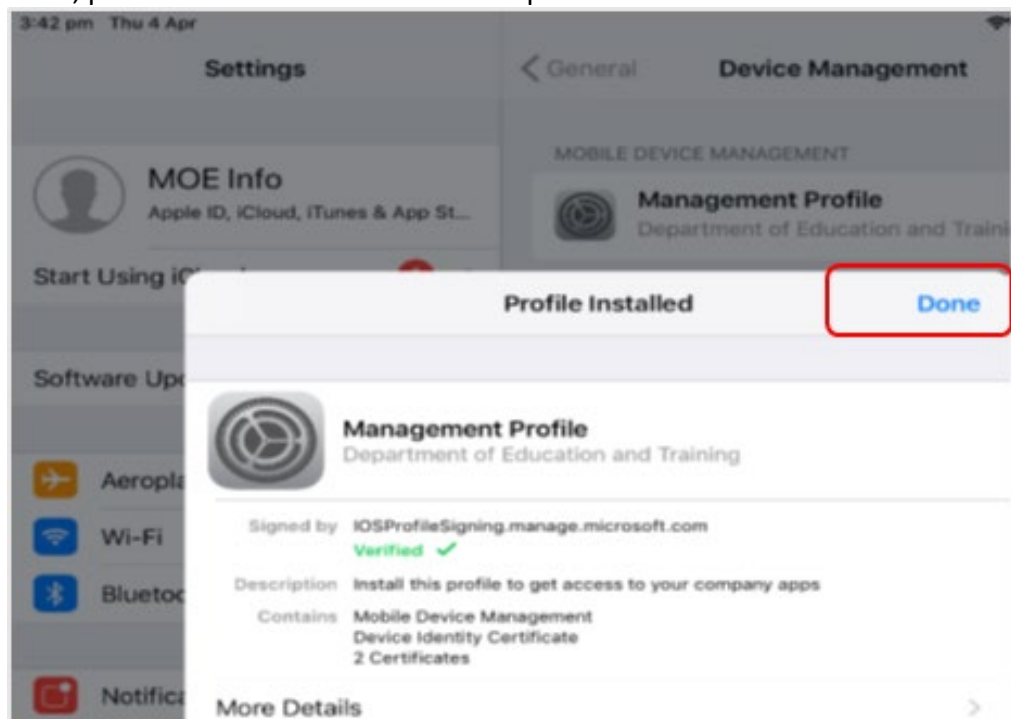
k. Press the home button to minimise this window.
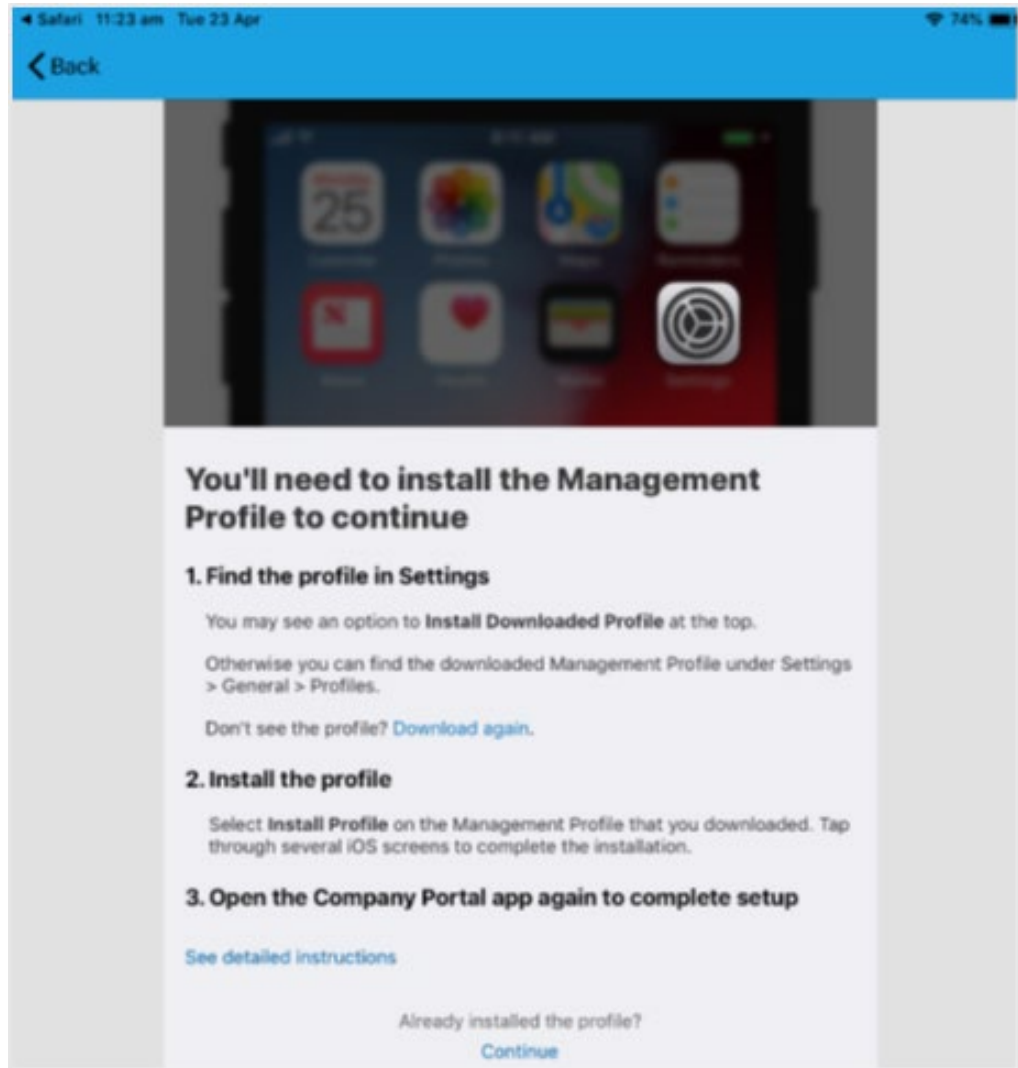
l. Please open your settings by pressing the **Settings** icon on your home screen and if you are requested, enter your password.
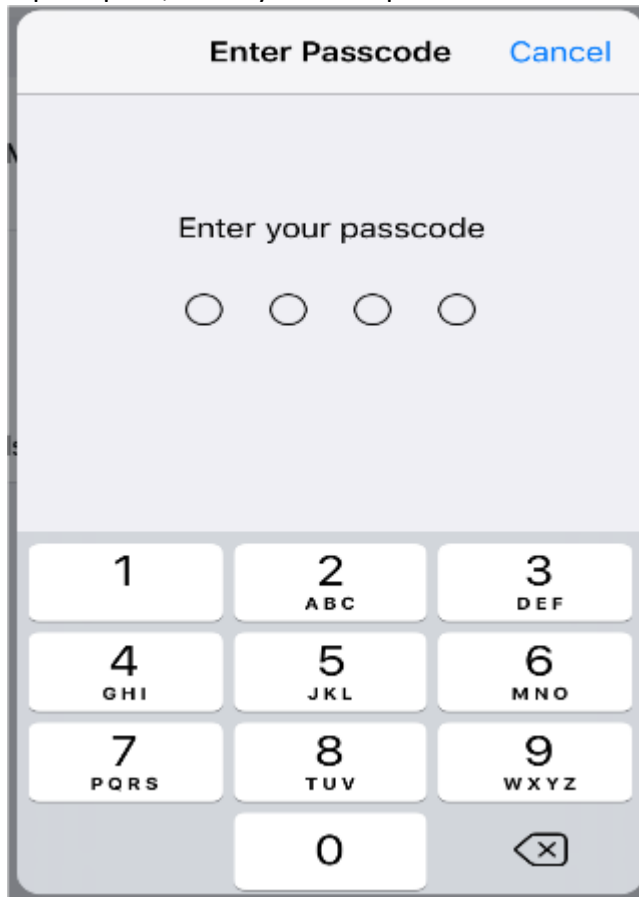
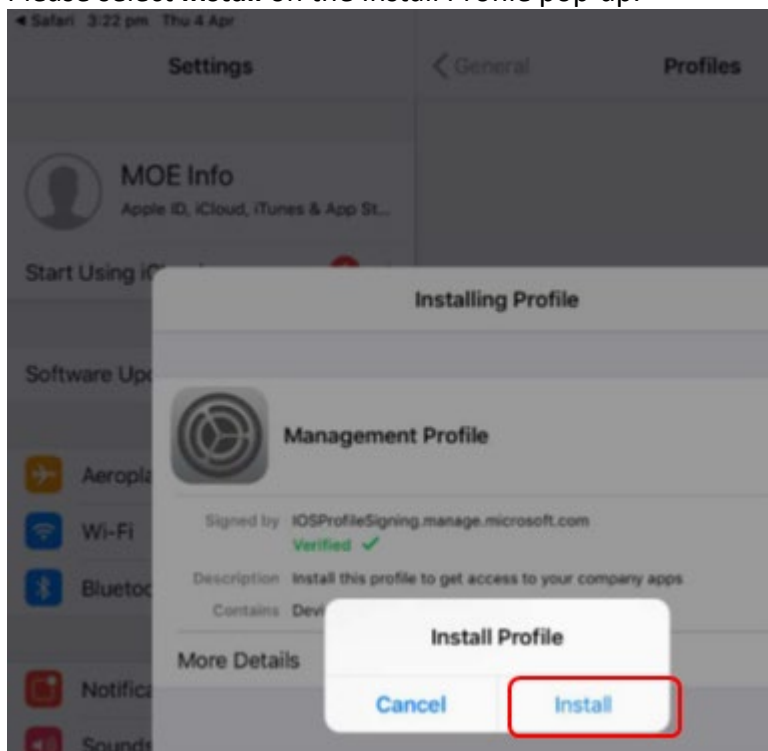m. On your Settings screen, please select **Profile Downloaded** button

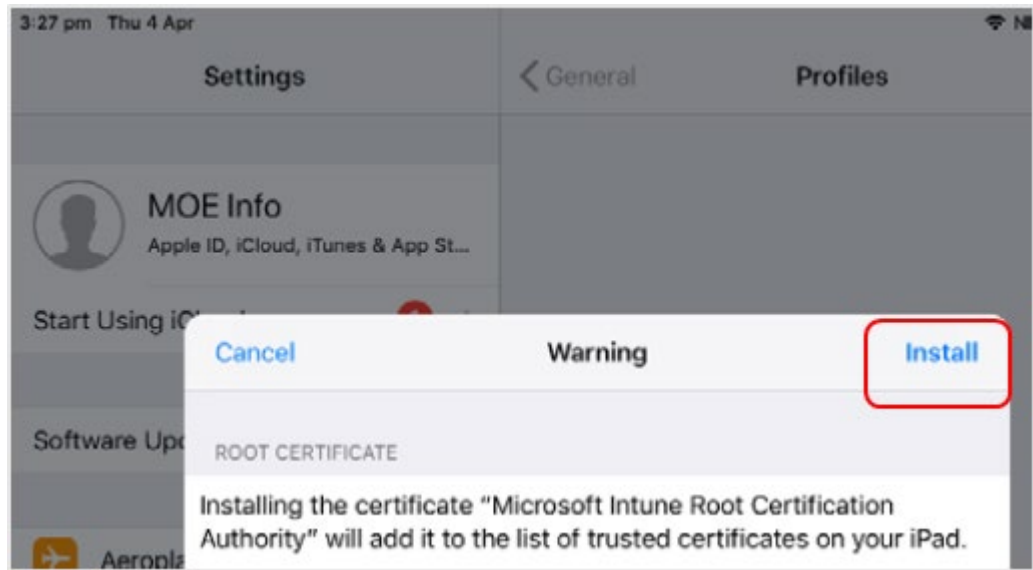n. Then, please select **Install** on the install profile screen.

Enrol your BYO iOS device

o. If prompted, enter your iPad passcode.

p. Please select **Install** on the Install Profile pop-up.

Enrol your BYO iOS device

q. When you see a warning displayed, please select **Install** to continue with the installation.

r. If you are prompted to enrol into remote management, please select **Trust**.
This will start installing the profile.
At any time after this point where you have enrolled, you may see this screen requesting you to enter your school password.
Please enter this and select **OK**.
You can then continue the installation at whatever stage you were before the screen appeared.


Enrol your BYO iOS device
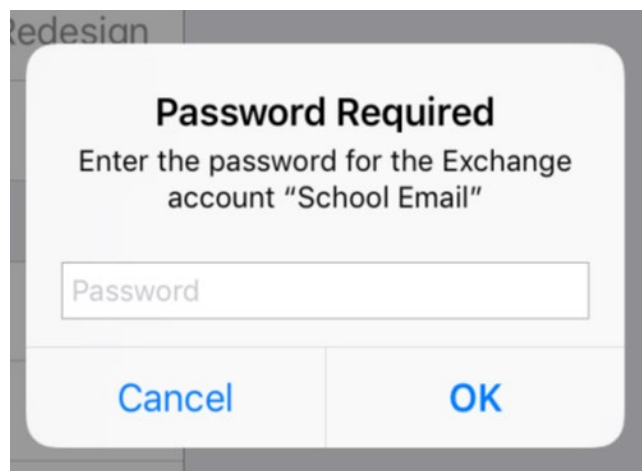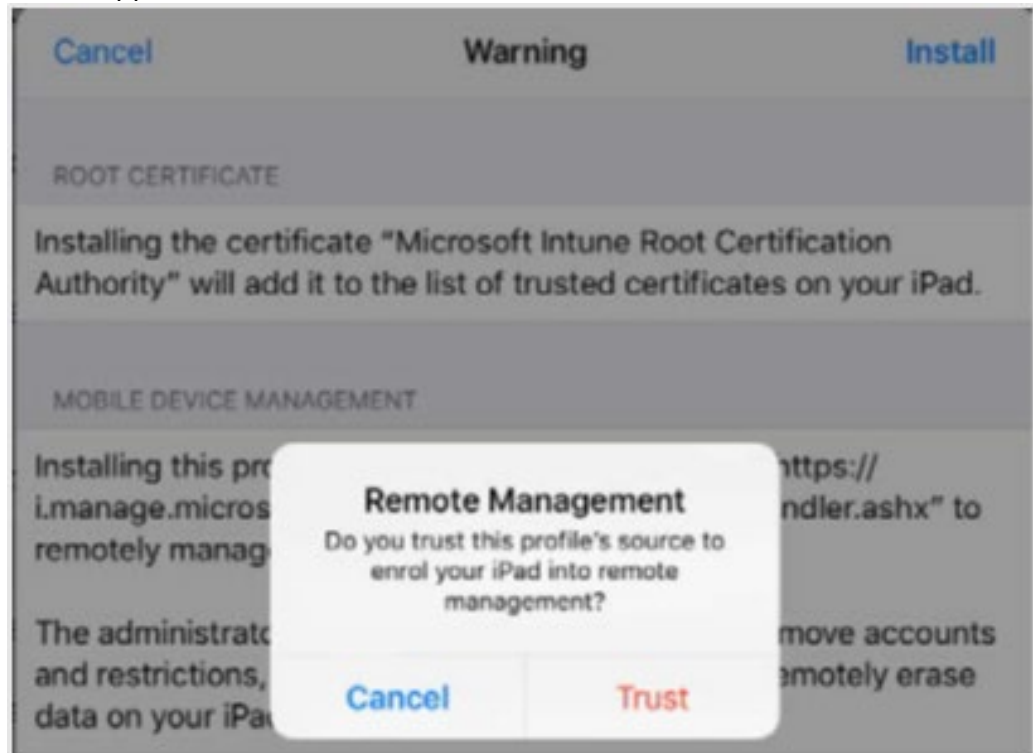
s. When the screen changes to show the profile has finished installing, select **Done**. An 'Enrolling device' message will then appear.
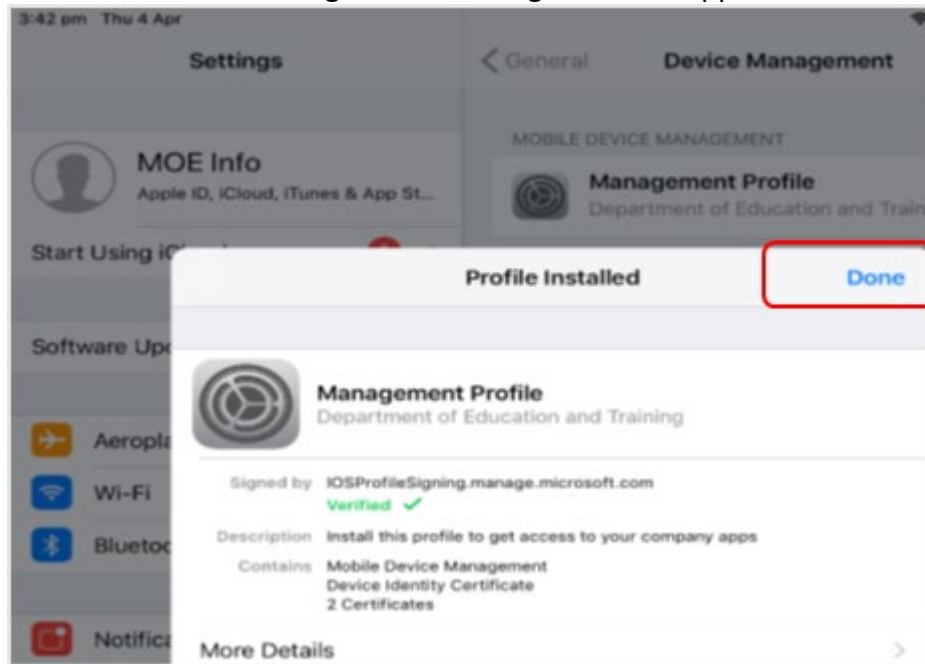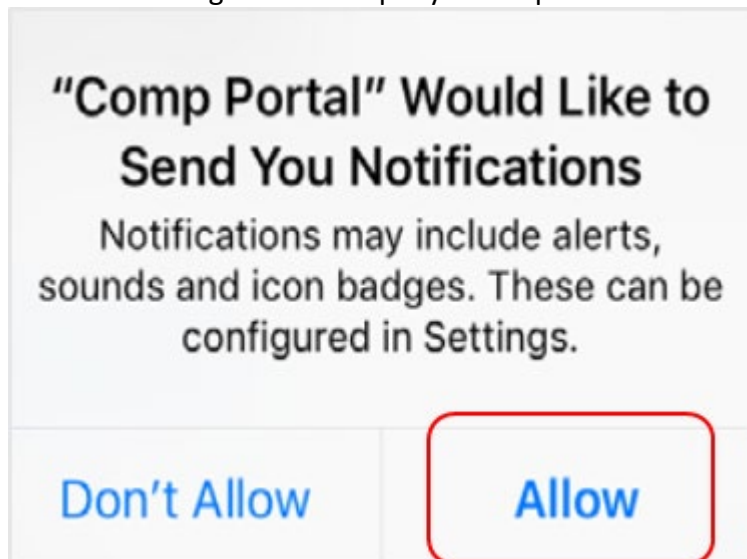

t. Your settings page will be displayed and you'll see the Department of Education management profile has been installed. Press the home button to minimise the settings window.
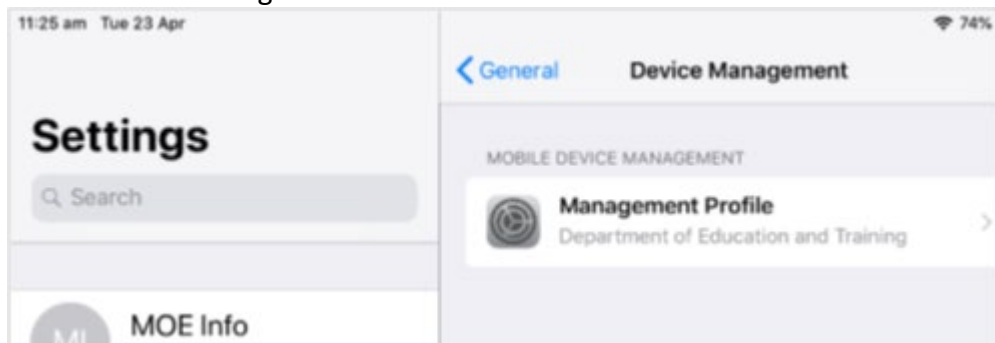
u. Select the **Comp Portal** icon to re-open the company portal app.
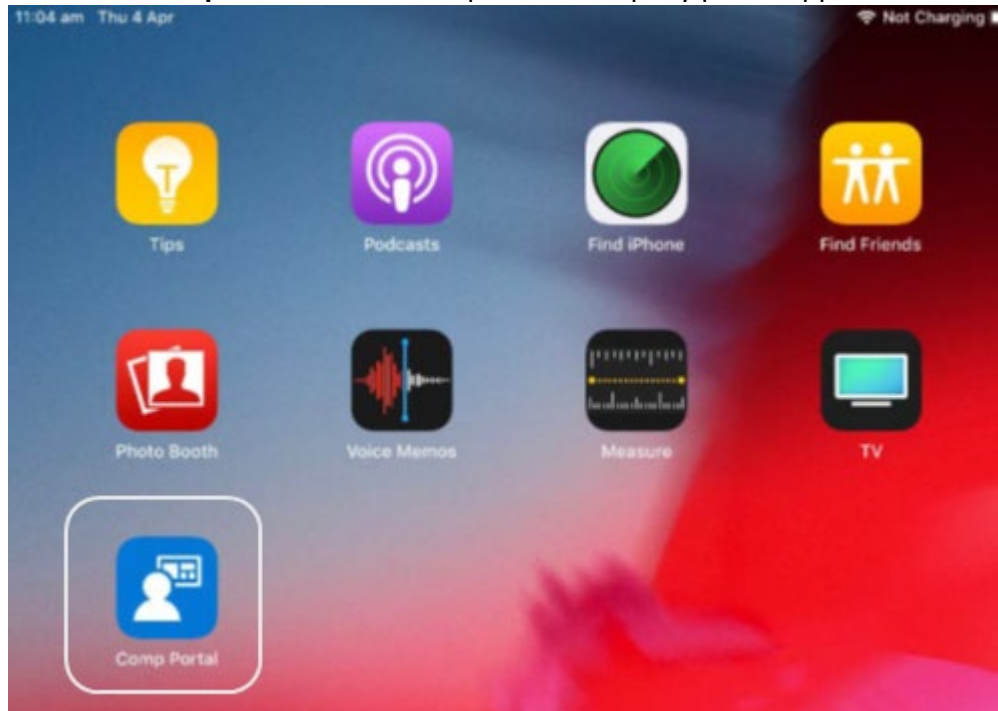
v. Select Allow to give the Company Portal permission to send notifications

Enrol your BYO iOS device

w. Your device is now managed through the Company Portal.
Select **Continue** to complete set-up.
A message explaining that the Company Portal is confirming device settings may display.

Enrol your BYO iOS device
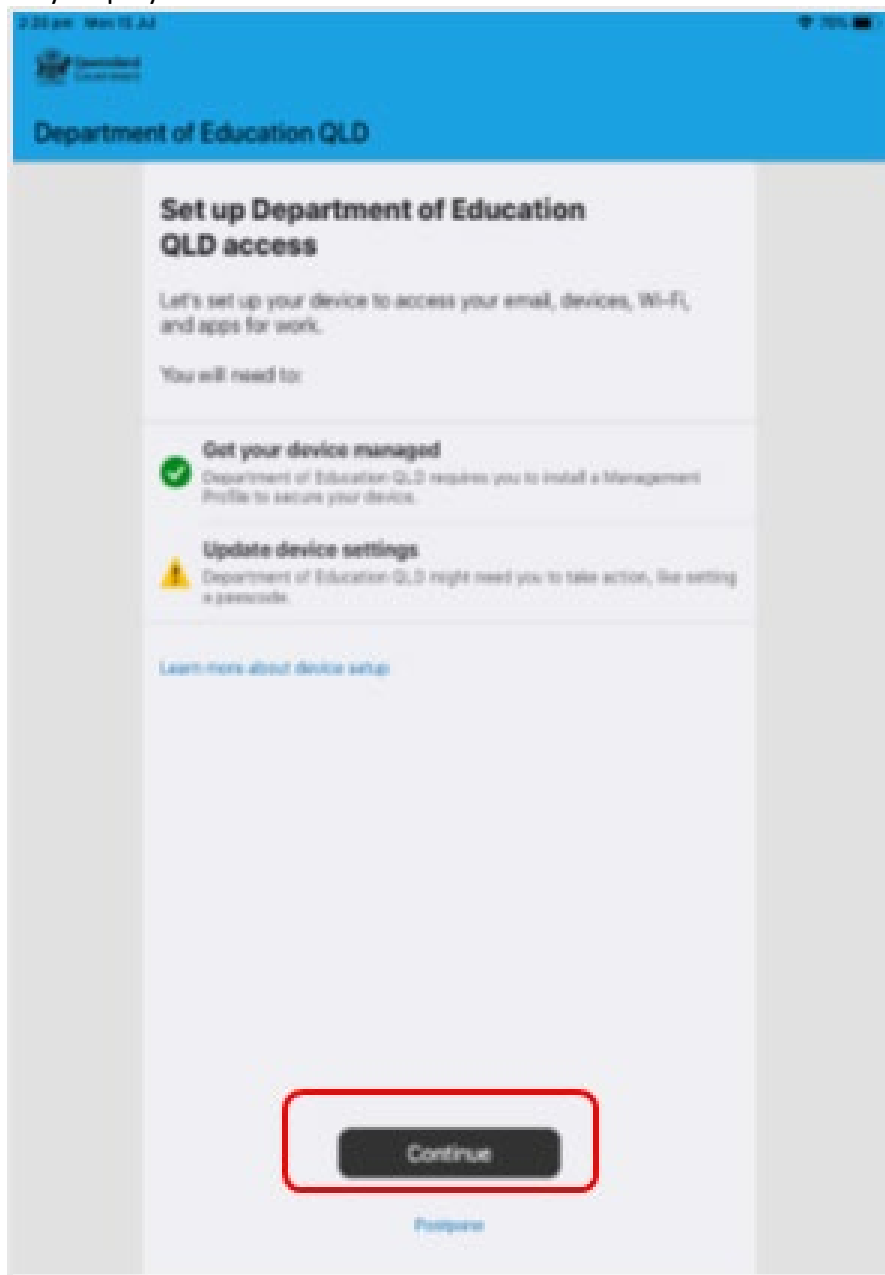
x. Intune is finished when there is a tick next to all the items listed. On this screen please select **Done**
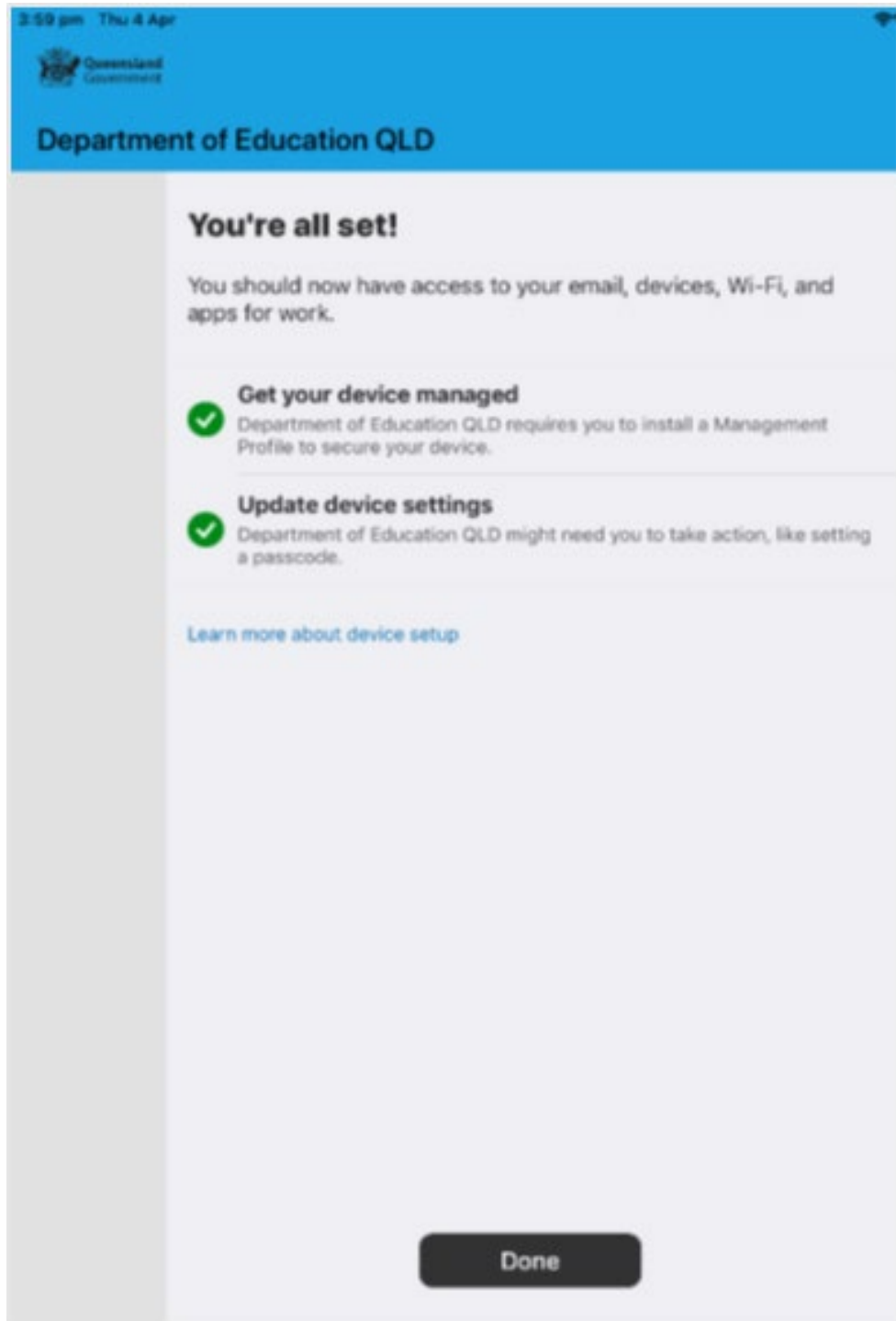
y. It may take up to 15 minutes to finish installing. You can use the iPad in the meantime but please keep it connected to the internet. After this finishes installing, the iPad is ready for you to install the other apps needed for school.

Enrol your BYO iOS device