ADMINISTRATION

PRINCIPAL

Jan Carr

DEPUTY PRINCIPALS

Warren Brown
Davida Laney

HEADS OF DEPARTMENT

English & LOTE  Janet Van Rijsseen
Humanities & Business  Lyle Fredericksen
Mathematics  Alister Gehrmann
HPE & Manual Arts  Mel Craig
Sciences & Agriculture  Ashleigh Batterham
HOD IT & eLearning  Mechelle Zucco
Junior Secondary  Todd Chatterton / Matt Sperring
Senior Secondary  Robbie Williams
Teaching & Learning  Travers Toohey
Special Education Services  Margie More
The Arts & Hospitality  Tennille Farnsworth

BUSINESS SERVICES MANAGER

Sharlene Brosseuk

SUPPORT STAFF

Guidance Officer  Jenny Wilson
Community Education Counsellor  Thecla Matthew / Neal Teale
Youth Support Coordinator  Lily Palmer / Francesca Perez
School Based Youth Health Nurse  Cassie Carter
Chaplain  Francesca Perez

SCHOOL CONTACT DETAILS

Mailing Address  PO Box 66, Gordonvale  Qld   4865
Street Address  85 Sheppards Street, Gordonvale  Qld  4865
Phone  4043 3222
Fax  4056 3990
Email  admin@gordonvalehigh.eq.edu.au
Website  gordonvalehigh.eq.edu.au

OFFICE HOURS

The school office is open Monday to Friday from 8:00 am until 4:00 pm. Payments for school fees, excursions or camps may be made by cash, cheque or eftpos during office hours.

STUDENT ABSENCES

When your child is absent, please contact the school attendance officer on (07) 4043 3227 before 9:00 am on the day of absence. Gordonvale State High School uses a text messaging service to advise if your child is absent without notification. Please ensure your mobile details are always up to date.
**SCHOOL DATES FOR 2018**

Monday 22 January – Years 7, 8 & 12 attend  
Tuesday 23 January – All Year Levels attend

<table>
<thead>
<tr>
<th>Term</th>
<th>Dates</th>
<th>Length</th>
</tr>
</thead>
<tbody>
<tr>
<td>Term 1</td>
<td>Monday 22 January – Thursday 29 March</td>
<td>10 weeks</td>
</tr>
<tr>
<td>Term 2</td>
<td>Tuesday 17 April - Friday 29 June</td>
<td>11 weeks</td>
</tr>
<tr>
<td>Term 3</td>
<td>Monday 16 July - Friday 21 September</td>
<td>10 weeks</td>
</tr>
<tr>
<td>Term 4</td>
<td>Monday 8 October - Friday 14 December</td>
<td>10 weeks</td>
</tr>
</tbody>
</table>

**Student free days for 2018**

Thursday 18 and Friday 19 January  
Monday 16 April  
Three additional days negotiated flexible arrangements  
Monday 22 October

**Years 10 & 12 finishing dates for 2018**

Year 12 - Friday 16 November  
Years 10 and 11 - Friday 30 November

**ENQUIRING ABOUT STUDENT PROGRESS:**

If you wish to enquire about student progress, teaching and learning, or set curriculum in a particular subject:

*Firstly, please contact the classroom teacher.* This can be done by telephoning the school office or by emailing the teacher directly. Teacher email addresses are available on the ‘Our School’ section of the school website. If you have further questions, *contact the Head of Department* for the subject in question. The Head of Department can assist by providing further information or by helping to resolve concerns.
STUDENT ENROLMENT

Gordonvale State High School is an enrolment managed secondary school. This means we are only able to take enrolments from within our gazetted catchment area or those with siblings currently enrolled at the school. You will be required to provide proof of residence when you enrol.

Students from outside this catchment area may apply to enrol through our Junior Secondary Academic Excellence and Extension Program (SUMMIT).

Parents wishing to enrol their children should contact the school to collect an information package and make an appointment for an enrolment interview.

ASSESSMENT AND REPORTING

Students at Gordonvale State High School benefit from a wide range of formal and informal, internal and external assessment programs.

Each semester an Assessment Calendar is published outlining the assessment requirements of each class and subject. Student course and assessment planners are emailed to students at their school email address. A copy is also emailed to parents.

Students must comply with the assessment requirements of each of their subjects as outlined in the School Assessment Policy.

Student reports are issued twice a year - at the end of terms 2 and 4.

Parent-Teacher interviews are held at the beginning of terms 2 and 3.
How we teach at Gordonvale High:
Our approach to achieving success for each student is clear and simple. Every teacher in our school employs the structure and skills of Explicit Teaching. We set and communicate clear learning goals for each lesson and follow a process of teaching, checking for students’ understanding, guiding students in practising and finally setting and checking independent student practice of new skills. We have clear and simple expectations of student learning also; these are our non-negotiable ‘Givens’.

Present all work at a high standard
Bring all required equipment to every lesson
Use a separate workbook for each subject
Be in the right place at the right time

What we teach at Gordonvale High:
In the first years of High School, we are firmly focussed on developing and refining students’ Literacy and Numeracy skills. These have always been, and remain today, the basis of a quality education. Improving reading, writing and maths skills will help our students to access and do well in the other areas of our curriculum.
## GORDONVALE SHS - SUBJECT TIME ALLOCATION GUIDE

<table>
<thead>
<tr>
<th>Key Learning Area</th>
<th>Mathematics</th>
<th>Year 7</th>
<th>Year 8</th>
<th>Year 9</th>
<th>Year 10</th>
<th>Year 11</th>
<th>Year 12</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>210</td>
<td>210</td>
<td>210</td>
<td>210</td>
<td>210</td>
<td>210</td>
</tr>
<tr>
<td>English</td>
<td></td>
<td>210</td>
<td>210</td>
<td>210</td>
<td>210</td>
<td>210</td>
<td>210</td>
</tr>
<tr>
<td>Science</td>
<td></td>
<td>210</td>
<td>210</td>
<td>210</td>
<td>210</td>
<td>210</td>
<td>210</td>
</tr>
<tr>
<td>History</td>
<td></td>
<td>210</td>
<td>210</td>
<td>210</td>
<td>210</td>
<td>210</td>
<td>210</td>
</tr>
<tr>
<td>Geography/CIVICS</td>
<td></td>
<td>210</td>
<td>210</td>
<td>210</td>
<td>210</td>
<td>210</td>
<td>210</td>
</tr>
<tr>
<td>Physical Education</td>
<td>210 one semester</td>
<td>210 one semester</td>
<td>210 one semester</td>
<td>210 one semester</td>
<td>210 one semester</td>
<td>In Years 11 and 12 students study six subjects, four of which are free choice. These may be either GSHS courses or eLearning</td>
<td></td>
</tr>
<tr>
<td>The Arts</td>
<td>210 one semester</td>
<td>210 one semester</td>
<td>210 one semester</td>
<td>210 one semester</td>
<td>3 x 210 Specialisation (3 electives of one semester each)</td>
<td>Year-long electives from Arts, Technology, HPE and LOTE (2 x 210 lessons)</td>
<td></td>
</tr>
<tr>
<td>Term rotation: ART, MUS, DRA, MED</td>
<td>Choose one elective for one semester</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Technology/Business</td>
<td>210 one semester</td>
<td>210 one semester</td>
<td>210 one semester</td>
<td>210 one semester</td>
<td>3 x 210 Specialisation (3 electives of one semester each)</td>
<td>Year-long electives from Arts, Technology, HPE and LOTE (2 x 210 lessons)</td>
<td></td>
</tr>
<tr>
<td>Term rotation: BST, DIG, ITD</td>
<td>Choose one elective for one semester</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Japanese</td>
<td>210 one semester</td>
<td>210 one semester</td>
<td>210 one semester</td>
<td>210 one semester</td>
<td>3 x 210 Specialisation (3 electives of one semester each)</td>
<td>Year-long electives from Arts, Technology, HPE and LOTE (2 x 210 lessons)</td>
<td></td>
</tr>
<tr>
<td>LTL/ADM/JETP/SETP</td>
<td>70</td>
<td>70</td>
<td>70</td>
<td>70</td>
<td>70</td>
<td>70</td>
<td>70</td>
</tr>
<tr>
<td>IT/Learning to Learn Parade</td>
<td>70</td>
<td>70</td>
<td>70</td>
<td>70</td>
<td>70</td>
<td>70</td>
<td>70</td>
</tr>
</tbody>
</table>
The SUMMIT program is designed for high performing academic students, who are typically self-motivated learners who have a passion for knowledge. The program aims to develop within students, academic talent, leadership, resilience and persistence and in doing so, support students to reach their full potential at school and beyond. The three year program (Years 7-9) fosters the cognitive, social and emotional growth of students in the critical junior secondary phase of learning.

The program allows bright, highly motivated students to be grouped together so that they can be challenged and encouraged by their peers to work hard and continue to excel in their studies.

The SUMMIT program:

- Focuses on major issues and concepts
- Extends and enriches knowledge and understanding in the core academic subjects of Mathematics, English, Science, History and Geography
- Uses activities that develop an understanding of the interrelationships between subjects
- Emphasises research and problem solving skills
- Specifically teaches higher order thinking skills
- Focuses on the development of student self-direction
- Provides students with the opportunity to select a Language Other Than English (LOTE) to study either at Gordonvale State High School or by Distance Education through our eLearning Centre

Enrolment into SUMMIT

Up to 28 places are offered each year in grades 7-9.

The school has high expectations of students offered places in the SUMMIT program. Their progress and behaviour is closely monitored. Students falling below the expected standards undergo a review and consultation process which may result in them being removed from the program. If places become available during the year, they may be offered to other students in the year level.

Access to the program is through a separate application process. Applications close at the end of Term 3 each year.

Students are selected based on:

- A completed application package
- Student’s written summary of their skills, attributes and aspirations
- Previous two years report cards
- NAPLAN results
- Reference from their previous class teacher or Principal
SUBJECT INFORMATION YEAR 7 GORDONVALE SHS

English:

The study of English is central to the learning and development of all young Australians. It helps create confident communicators, imaginative thinkers and informed citizens. It is through the study of English that individuals learn to analyse, understand, communicate with and build relationships with others and with the world around them.
(Australian Curriculum)

<table>
<thead>
<tr>
<th>Term 1</th>
<th>Term 2</th>
<th>Term 3</th>
<th>Term 4</th>
</tr>
</thead>
</table>
| Advertising  
Persuasive Speaking | Biography  
Memoir | Australia  
Literature | Poetry |

Specific Subject Requirements: Nil

Assessment: Students in English will undertake a range of written and spoken tasks each semester
Mathematics:

Mathematics contributes towards numeracy development by providing learning opportunities in a range of contexts, which require students to apply mathematical learning and solve real-life and life-like problems. The topics covered can be split into six broad strands. These are:

- Number and Algebra
- Statistics and Probability
- Measurement and Geometry

Due to the fact that Mathematics has a spiralling curriculum, the six topics mentioned above are

<table>
<thead>
<tr>
<th>Term 1</th>
<th>Term 2</th>
<th>Term 3</th>
<th>Term 4</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Unit 1</strong> - Number, Statistics and Probability</td>
<td><strong>Unit 3</strong> - Linear and Non-linear Relationships, Shape and Number</td>
<td><strong>Unit 5</strong> - Number, Algebra, Finance and Transformations</td>
<td><strong>Unit 7</strong> - Data, Chance, Algebra, Measurement and Number</td>
</tr>
<tr>
<td><strong>Unit 2</strong> – Number, Geometry and Algebra</td>
<td><strong>Unit 4</strong> – Geometry, number and Linear and Non-linear relationships</td>
<td><strong>Unit 6</strong> – Measurement and Number</td>
<td><strong>Unit 8</strong> – Number, Geometry, Data, Transformations and Finance</td>
</tr>
</tbody>
</table>

**Specific Subject Requirements:** Calculator Casio FX 82A and Protractor

**Assessment:** Students in Maths are assessed by written tests and an assignment each semester
History:

Year 7 students will undertake a study of the history of the Ancient World from the time of the earliest human communities to the end of the ancient period. It was a period defined by the development of cultural practices and organised societies and includes the discoveries and the mysteries about this period of history, in a range of societies including Australia, Egypt, Greece, Rome, China and India.

The history content involves two interrelated strands: Historical Knowledge and Understanding, and Historical Skills, and provides opportunities to develop historical understanding through key concepts, including evidence, continuity and change, cause and effect, perspectives, empathy, significance and contestability.

<table>
<thead>
<tr>
<th>Term 3</th>
<th>Term 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Investigating the Ancient Past Archaeology</td>
<td>The Mediterranean World Ancient Egypt</td>
</tr>
<tr>
<td>Ancient China</td>
<td></td>
</tr>
</tbody>
</table>

*Specific Subject Requirements:* Clear display folder

*Assessment:* Students in History are assessed by a Research Report, short answer to Stimulus Exam and collection of work
Geography:

Year 7 Geography students will examine environmental resources and the quantity and variability of Australia’s water resources compared with those in other continents. Furthermore, they will examine the causes, impacts and responses to an atmosphere or hydrological hazard.

<table>
<thead>
<tr>
<th>Term 1</th>
<th>Term 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Water in the World</td>
<td>Place and Liveability</td>
</tr>
</tbody>
</table>

Specific Subject Requirements: Clear display folder

Assessment: Students in Geography are assessed by a Short Response Exam in Term 1 and a Research Report in Term 2
Business Studies:

Year 7 Business Studies students will engage in a study of the purposes and structures of organisations and the need for systems to regulate business and economic activity. They will study the way scarce resources are used to meet unlimited needs and wants. Students will investigate consumer rights and responsibilities. Students develop financial literacy skills in the form of budgeting and research skills while exploring the attributes and skills of successful entrepreneurs.

<table>
<thead>
<tr>
<th>Term 1</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Seeking Individual &amp; Business Success in the Market (Entrepreneurship)</td>
<td></td>
</tr>
</tbody>
</table>

Specific Subject Requirements: USB, Clear display folder

Assessment: Students in Business Studies are assessed by short response knowledge and analysis exam.
Digital Technologies:

Year 7 Digital Technologies will engage students in developing coding and software skills to create solutions to problems.

Students will work independently or in collaborative environments to create innovative solutions in the area of basic visual programming.

In the Year 7 Digital Technologies unit, students will evaluate information systems that support learning and create an educational digital solution. They will apply a range of skills and processes in the production of digital solutions. This includes investigating problems and evaluating serious games, then designing, implementing and evaluating an educational game.

<table>
<thead>
<tr>
<th>Year 7 Unit Structure</th>
</tr>
</thead>
<tbody>
<tr>
<td>Technologies Basics</td>
</tr>
<tr>
<td>Use Scratch to design an educational game</td>
</tr>
</tbody>
</table>

Specific Subject Requirements: USB

Assessment: Students in Digital Technologies will be assessed with one assessment piece which is a Design and Implementation Project
The Arts:

The Arts at Gordonvale SHS involves the study of Drama, Media, Music and Visual Art. During Year 7 students have the opportunity to experience each Arts subject with a specialist teacher. Over the year they will spend one term participating in Drama, Media, Music and Visual Art. As students progress through the year levels they may choose more Arts subjects.

Art

Students will learn the elements of design and apply these through the various mediums including 2D and 3D projects using different art techniques. Students will develop skills of creativity and analysis through their studies.

Music

Students will be introduced to various aspects of Music including practical lessons on both guitar and keyboards. They will learn to read music notation and understand how to apply this practically through rehearsal and performance of a variety of songs and genres.

Drama

Students will study comedy scripts and perform scenes from these in small groups, developing confidence, creativity and communication skills. They will also create their own Fractured Fairy tales and perform these in a variety of styles for an audience of their peers.

Media

In Media, students will be introduced to the various filmmaking techniques. They will identify the camera angles and shot sizes used in a film sequence and will then design their own short sequence. Students will create a short production using given footage which will be edited in the Adobe Creative Suite.

Specific Subject Requirements: Headphones, USB, Visual Art Diary

Assessment: Assessments in The Arts will include a written element (script, test, analysis) and a practical element (Video Production, Art Folio or Performance) each term.
Science:

Science is the study of the world around us and is involved, in some way, in all careers. In Science, students will cover:

- Biology (study of living things)
- Chemistry (study of matter, its properties and reactions)
- Physics (study of the nature and properties of matter and energy)
- Geology (study of the physical structure and substance of Earth)
- Space (study of the solar system and universe)

Students are encouraged to engage and raise questions to inquire, explore through hands on activities, explain skills and concepts, elaborate by applying their knowledge to a new situation and evaluate by reviewing and reflecting on their learning.

Many of the fastest growing occupations and emerging industries require Science expertise. Graduates in the Science field usually have higher starting salaries than all other bachelor degree graduates.

<table>
<thead>
<tr>
<th>Term 1</th>
<th>Term 2</th>
<th>Term 3</th>
<th>Term 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Water – Waste Not Want Not</td>
<td>Moving Right Along - Motion</td>
<td>Organising Organisms</td>
<td>Heavenly Bodies Sensational Seasons</td>
</tr>
</tbody>
</table>

**Specific Subject Requirements:** Nil

**Assessment:** Students in Science are assessed with written exams, assignments and practical reports.
Health and Physical Education:

Students participate in a variety of learning experiences that:
- Promote health
- Develop motor skills to enhance physical performance
- Develop skills to enhance relationships
- Develop an understanding of how our community influences attitudes towards health and physical activity
- Apply decision making strategies about physical activity and personal development

<table>
<thead>
<tr>
<th>Term 2</th>
<th>Term 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Theory - Living in FNQ (Sun Safety)</td>
<td>Theory - Fitness &amp; Training for Sport</td>
</tr>
<tr>
<td>Prac - Aerobics</td>
<td>Prac - Training</td>
</tr>
</tbody>
</table>

Specific Subject Requirements: Hat, appropriate footwear

Assessment: Students in HPE are assessed with Practical and Theoretical Tasks
Industrial Technology and Design:

Students will be exposed to basic tools, taught safety and their correct use while making small set projects. It is a practical subject, students will be expected to wear safety glasses at all times and follow all set safety procedures. The ‘design process’ will be used to develop the project being made.

Projects can be taken home if school fees are paid (or a payment plan is in place).

<table>
<thead>
<tr>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Written Folio</td>
</tr>
<tr>
<td>Project - Spinning Top &amp; Key Tag</td>
</tr>
<tr>
<td>Complete extra project (if time permits)</td>
</tr>
</tbody>
</table>

**Specific Subject Requirements:** Safety glasses (provided) however students may bring their own if they are clear lensed Australian Standard Safety Glasses

**Assessment:** Students in Intad will be assessed through their practical project and written work (folio)
LOTE:

Japanese is the language taught at Gordonvale State High School. It is compulsory that all students learn a Language Other Than English until the end of year 8.

Students of Japanese will interpret spoken and written texts where familiar and some unfamiliar language is spoken. They will construct simple, cohesive scripts. Students will be introduced to Japanese culture.

<table>
<thead>
<tr>
<th>Term 1</th>
<th>Term 2</th>
<th>Term 3</th>
<th>Term 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anime Character</td>
<td>A Day in the Life</td>
<td>Travel</td>
<td>Japanese Food</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Lets go to Japan</td>
<td></td>
</tr>
</tbody>
</table>

SUMMIT students have the option of studying alternative languages through the School of Distance Education in our eLearning Centre.

**Specific Subject Requirements:** Nil, but beneficial: ikana/ikanji apps for phone or tablet

**Assessment:** Students in LOTE are assessed by the following tasks: speaking, writing, listening and reading
GENERAL INFORMATION

SCHOOL DAY
Students should be at school no later than 8:40am each day. School commences at 8:45am and finishes at 2:50pm. Parents are advised that formal supervision of students cannot occur before 8:45am. Students arriving before this time are required to observe school guidelines in the interest of their own safety.

PARENT INVOLVEMENT
Parents and Carers are encouraged to remain involved in their child’s education. The P&C Association meets on the third Monday of each month, at 5:30pm in the B12 Conference Room. Volunteers are also keenly sought to assist with Tuckshop.

LEAVING THE GROUNDS
Students are not permitted to leave the school grounds during the school day. Students needing to leave school early due to appointments, etc. are required to supply a written note from parents/carers stating time of departure and reason. Notes must be handed into Student Services before school.

NEWSLETTERS
Newsletters inform parents/carers of events, school functions and education topics. They are issued fortnightly and are emailed to all students and can also be e-mailed to parents/carers, on provision of an e-mail address to the office. Newsletters can also be downloaded from the school website.

BUS TRANSPORT
If you have chosen for your child to travel by bus to attend our school please contact the following companies. The bus company will arrange for conveyance forms to be completed, and can provide information about timetables/collection points.

Loves Bus Services
4035 4500  
Edmonton, Cairns, Wrights Creek, Highleigh, Crystal Brook, Pyramid Estate, Little Mulgrave

Gordonvale Coaches
4056 6177  
Goldsborough, Aloomba, Fishery Falls

PJ Rayment
0400 899 566  
Pine Creek/Kamma Rd, Yarrabah, Second Beach, Bessie Point
SCHOOL UNIFORM

Students are expected to wear correct school uniform, which has been approved by the School Administration in consultation with the P&C Association. All items of uniform should be clearly marked. The school endeavours to foster in its students a high standard of personal neatness, tidiness, grooming and good taste. Parent/carer co-operation and support is sought to ensure that the school uniform, as specified, is correctly worn without additions or alterations.

As a service to our school families, our school P&C sells uniforms through the school Tuckshop between the hours of 8:00am and 1:00pm Monday to Friday. EFTPOS facilities using Visa, MasterCard or debit cards are now available. Alternatively a cheque made payable to Gordonvale SHS P&C Association or cash is acceptable.

**GIRLS & BOYS**

<table>
<thead>
<tr>
<th>Item</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>GSHS Shirts</td>
<td>$30*</td>
</tr>
<tr>
<td>GSHS Shorts</td>
<td>$27*</td>
</tr>
<tr>
<td>GSHS Wind Jacket</td>
<td>$45*</td>
</tr>
<tr>
<td>GSHS Bucket Hat</td>
<td>$15*</td>
</tr>
</tbody>
</table>

*Prices may be subject to change for 2018 year*

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**OPTIONAL SENIOR UNIFORM Years 10 to 12**

*Prices may be subject to change for 2018 year*

<table>
<thead>
<tr>
<th>Girls Years 10, 11 &amp; 12</th>
<th>Boys Years 10, 11 &amp; 12</th>
</tr>
</thead>
<tbody>
<tr>
<td>Skirt $45</td>
<td>Navy Shorts $35</td>
</tr>
<tr>
<td>Blouse &amp; Tie $45</td>
<td>Shirt $40</td>
</tr>
<tr>
<td></td>
<td>Tie $40</td>
</tr>
</tbody>
</table>

with White or Black Socks and Covered Shoes (e.g. joggers)

Hat: Any reasonable style

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**WINTER UNIFORM – ALL STUDENTS**

GSHS wind jacket ($45.00 available at School Tuckshop) or plain black jumper

Long black trousers – Any colour of denim trousers or tights is not permitted

*Prices may be subject to change for 2018 year*

**FOOTWEAR – ALL STUDENTS**

It is a compulsory requirement that covered footwear be worn by students at all times due to safety regulations. Students wearing footwear such as thongs or sandals will not be admitted. Socks must be worn, white or black.

**JEWELLERY – ALL STUDENTS**

1 wrist watch
1 fine necklace
1 small pendant
1 small, flat ring

Small stud or sleeper type earrings

Facial piercings are discouraged

Existing facial piercings must be removed or adorned only with clear plastic jewellery

**SPORTS ATTIRE**

T-Shirts of the following colours will be used for sports days. Sporting house colours are:

- Barramundi - Blue
- Taipans - Gold
- Sea Eagles - Maroon/Red
- Crocodiles - Green
PERSONAL ELECTRONIC DEVICES

The school would prefer that electronic devices, such as mobile phones, digital cameras and iPods etc. were left at home. Firstly, the increased use of these devices can negatively impact on teaching and learning. Secondly, the school cannot take responsibility for the loss, damage or theft of any electronic devices that are brought into school grounds.

However, if students choose to bring them to school they must accept all risk associated with that decision, and comply with our policy which respects the learning environment and permits devices to be used in ‘free time’.

<table>
<thead>
<tr>
<th>Appropriate use of Personal Electronic Devices</th>
<th>Inappropriate use of Personal Electronic Devices</th>
</tr>
</thead>
<tbody>
<tr>
<td>Using Personal Electronic Devices:</td>
<td>Using Personal Electronic Devices:</td>
</tr>
<tr>
<td>• Before and after school</td>
<td>• During class time, school excursions or school activities unless explicitly instructed by a teacher</td>
</tr>
<tr>
<td>• During first and second breaks unless on detention</td>
<td>• During exams, assemblies and detentions</td>
</tr>
<tr>
<td>• In class, when explicitly directed by a teacher for a specific learning activity</td>
<td>• Filming or distribution of images or content that causes offence or brings the school’s reputation into disrepute</td>
</tr>
<tr>
<td></td>
<td>• Recording conversations and school activities without permission</td>
</tr>
<tr>
<td></td>
<td>• Sending text or email messages, or posting statements on websites that contain obscene language, threats of violence, bullying, harassment or stalking</td>
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P&C ASSOCIATION

The School P&C Association meets at the school at 5:30pm on the third Monday of each month. All parents/carers are welcome to attend.

SCHOOL TUCKSHOP

The P&C runs the School Tuckshop each day. Parents/carers, relatives and friends are always needed as voluntary workers. Further information may be obtained by ringing the Tuckshop (Phone 4043 3229). Updated menus, complete with price lists, are published routinely in the School Newsletter and can also be found on the website.

Students are encouraged to place lunch orders with the tuckshop before school.
STUDENT REQUIREMENTS

All students at Gordonvale High must have the following essential items at all times:

➡️ One well-stocked pencil case containing the following:

- Black biro, Blue biro & Red biro
- Pencils (HB and 2B)
- Ruler
- Eraser
- Sharpener
- Highlighter
- Protractor
- Glue stick
- Scissors
- Coloured pencils (not felt pens)
- Whiteboard marker (blue or black bullet point)

➡️ One A4 exercise book per subject

➡️ Scientific calculator (Casio FX 82 AU)

➡️ Dictionary (Macquarie pocket paperback)

➡️ USB (4 GB)

➡️ Earphones (pocket size)

Specialist subject requirements:

➡️ ART – Visual art diary

➡️ MUSIC – Music (stave) exercise book (Year 9-12 only)

➡️ INTAD – Safety glasses (available from the school)

➡️ HPE – Hat

Students do NOT require and should not bring to school: correction fluid, permanent markers, paint pens, multi-subject books or folders.
Welcome to our school! Following a tradition of fifty years of providing great educational opportunities to students in the Gordonvale District, Gordonvale High offers a comprehensive range of academic and vocational pathways together with a broad selection of extra-curricular pursuits for your child.

The Gordonvale High P&C works closely with the school to achieve the best for our students. A lot can and has been achieved through the P&C and school working together towards common goals. To continue the great work, we need people from all walks of life and with a range of talents who are committed to delivering great outcomes for our children and school. Everybody has a role to play and your ideas will be heard. The more people involved, the more exciting and successful it will be.

**How can you help?**

Are you interested in contributing your thoughts on school policy? Do you have an hour or two to spare to assist in our classrooms? Can you help out at the Tuckshop? Can you find two hours once a month to attend a P&C meeting? These are all ways you can be part of our P&C and help our students.

If you would like to find out more about the P&C or volunteering at school, please contact us

- Through the school office
- Email Dr Karen Orts Ronlund at pandc@gordonvalehigh.eq.edu.au
- Come along to a meeting at 5:30pm on the third Monday of the month at the school

**Dr Karen Orts Ronlund**

PRESIDENT
OUR SCHOOL TUCKSHOP

If you volunteer at our school tuckshop, you might help in some of the following ways:

- Food preparation
- Serving students
- Re-stocking food
- Cleaning up
- Having fun on the job!

Please note that if you are not comfortable doing a particular job, you will not be required to do them. There are many different ways to help in the tuckshop!

As a thank you for donating your time by volunteering, the tuckshop will provide lunch for you and one of your children attending our school.

If you feel that working with high school students would be a bit daunting, here are a few thoughts to consider:

◊ As we need three people every day at Tuckshop, you would be working as a team with our Tuckshop Convenor and a casual tuckshop employee. The tasks to be done can be divided up so you can choose which jobs you’d like to do.

◊ Don’t be concerned about the behaviour of our students; they are well aware of the manner in which they are expected to interact with tuckshop staff and volunteers and there are teachers and teacher aides on supervision duty at the tuckshop in both breaks.

◊ Our tuckshop is air-conditioned, so it is a comfortable workplace.

If you are unable to come each month to help out, even every second month is a welcome contribution. Similarly, if you can only come in for a few hours, rather than the whole tuckshop day, that is also welcome.

If you would like to volunteer, please phone our Tuckshop Convenor, Julie, on 4043 3229 or complete this form and return to the school.

Thank you,
Mrs Julie Wilson (Tuckshop Convenor)
Mrs Bev Shaw and Mrs Liz Leonardi (Tuckshop Casuals)

I would like to volunteer at the Tuckshop.

Name: ________________________________

Day: ________________________________
(e.g. 1st Tuesday each month)

Would you like a phone call two days before your volunteer day?

Yes    No

If yes, phone number: ________________________________
Notes