



Year 11 and 12 Access Arrangements and Reasonable Adjustments (AARA)

Request for an assessment extension or change of due date

Students whose ability to attend or participate in an assessment is adversely affected by illness or an unexpected event may be eligible for an extension to an existing assessment task, or a change of date to sit a comparable assessment task.

Requests need to be made at least one week before the due date of the assessment task (except in emergency situations). Students will be advised of the outcome of their request as soon as possible.

All year 11/12 requests for assessment extensions or change of due date must be either emailed to the Deputy Principal Curriculum wbrow16@eq.edu.au or handed in to the school's main office.

Student Name _____

Supporting information	
Medical Certificate (attached)	
Details of illness, condition or event	
Date of diagnosis, onset or occurrence	
Symptoms, treatment	
Probable effect of illness on student's participation	

Details of request				
Subject	Class teacher	Assessment task	Requested change	Approved Decision

Parent signature: _____ Date: _____

Student Signature: _____ Date: _____

Deputy Principal Signature: _____ Date: _____